Research Data Analyst

Indiana University Bloomington

Type: Full-Time

Posted: 10/10/2024

Category: Database Administrator

Job ID: 313437

Department

EPIDEMIOLOGY AND BIOSTATISTICS (BL-EBIO-IUBLA)

Job Summary

Performs data collection, data analysis, data management, literature research, and technical writing in support of research project(s); performs quantitative and qualitative data collection and analysis.

Consults with faculty researchers and research staff and provides input on research project evaluations and research project designs.

Writes various technical reports, journal articles, and/or develops presentations to disseminate and share research findings.

Reviews and performs various analyses to ensures quality assurance of research findings (data quality, reports, etc.).

Researches, reviews, and stays up-to-date on related research project reports and/or publications.

Represents the department with regard to related research and participates in professional development activities and programs.

Mentors and/or provides guidance to students, faculty, or other staff working on research project(s) through training in related aspects of research techniques and analysis as needed; may provide daily oversight to less experienced staff or student researchers.

Provides additional research project support as needed.

Qualifications

Combinations of related education and experience may be considered. Education beyond the minimum required may be substituted for work experience. Work experience beyond the minimum required may be substituted for education.

EDUCATION

Required

Master's degree (preferably in research-oriented field such as statistics, public health/policy analysis, etc.)

WORK EXPERIENCE

Preferred

1 years of related experience

SKILLS

Required

Strong verbal communication and listening skills

Maintains a high degree of professionalism

Demonstrates time management and priority setting skills

Demonstrates a high commitment to quality

Possesses flexibility to work in a fast paced, dynamic environment

Highly thorough and dependable

Possesses a high degree of initiative

Ability to build strong customer relationships

Strong knowledge and ability to apply qualitative and/or quantitative research skills

Familiarity with and openness to learn new qualitative and mixed methods

Knowledge and familiarity with various statistical software

Working Conditions / Demands

This role requires the ability to effectively communicate and to operate a computer and other standard office productivity equipment. The position involves sedentary work as well as periods of time moving around an office environment and the campus. The person in this role must be able to perform the essential functions with or without an accommodation.

Benefits Overview

For full-time staff employees, Indiana University offers a wide array of benefits including:

Multiple plan options for medical insurance

Dental insurance

Health Savings Account with generous IU contribution

Life insurance, LTD, and AD&D options

Base retirement plan contribution from IU, subject to vesting

Additional supplemental retirement plan options

Tuition benefit for IU classes

10 paid holidays per year

Generous Paid Time Off

Paid Parental Leave

Employee Assistance Program (EAP)

Learn more about our benefits by reviewing our online Benefits Brochure.

Job Classification

Career Level: Core

FLSA: Exempt

Job Function: Research

Job Family: Research Data Analysis

Click here to learn more about Indiana University's Job Framework.

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Contact Us

Request Support

Telephone: 812-856-1234

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